

**2012 Dean John A. Knauss Marine Policy Fellowship Placement Week Agenda
November 13-18, 2011**
Questions: Call Chelsea Lowes at office (301) 734-1085 or cell (231) 360-7200
Kola Garber at cell (202) 669-3552

PLACEMENT WEEK STAFF: Chelsea Lowes, Kola Garber, Sami Grimes, Amy Painter, Mary Robinson

NOTES:

- 1) Business dress all week starting Monday, November 14.
- 2) BRING comfortable shoes (tennis shoes) to walk between interviews!
- 3) Breakfast is available each day starting at 6:30 am and is optional
- 4) "All" refers to all Finalists
- 5) Hotel: Hampton Inn Washington, DC - Convention Center; 901 6th Street., NW, Washington, DC 20001; (202) 842-2500
- 6) Consortium for Ocean Leadership, 1201 New York Ave, NW, Washington, DC 20005, (202) 232-3900
- 6) NOAA Science Center, 1301 East-West Highway, Silver Spring, MD 20910

Sunday, November 13 ONLY FOR 2011 FINALISTS (Business casual dress)

5:00 pm Dinner at Hunan Dynasty; 215 Pennsylvania Ave., SE; 202-546-6161
Reception: Cash Bar
Closest metro: Orange/Blue line to Capitol South;
Directions: Walk up the hill to the corner of Independence Ave. & S. Capitol (Capitol will be directly in front of you); turn right on Independence Ave.; walk about 2 ½ blocks; look right about where Independence Ave. and Pennsylvania Ave. split.
[Click for Map](#)

6:00 pm Welcome
Dr. Leon Cammen, Director, National Sea Grant College Program

Overview of Orientation Week
Chelsea Lowes, Sea Grant Knauss Program Manager, National Sea Grant College Program
Dr. Kola Garber, Acting Deputy Director, National Sea Grant College Program

Dinner will be \$25.00 p/p and include a number of dishes (vegetarian meals included). The \$25.00 includes tax & gratuity. **Please bring CASH for collection.**
Executive Finalists please also bring an additional \$5.00 for Monday snacks and refreshments!

Monday, November 14

Executive Finalists

- 6:30 am Breakfast at hotel
- 7:00 am Meet to travel with Chelsea and Kola to Consortium for Ocean Leadership, 1201 New York Ave, NW, Washington, DC 20005 (\$5.00 will be collected Sunday night to cover snacks and refreshments for this day).
- 7:45 am Overview of day and briefing by potential hosts
- 6:15 pm Final group discussion

Legislative Finalists

- 6:30 am Breakfast at hotel starts
- 8:15 am Travel with Ruben Stemple to CRS workshop at the Library of Congress
- 9:00 am CRS Orientation on legislative process
- 12:15 pm Lunch on your own
- 1:30 pm Resume CRS orientation
- 4:30 pm CRS Seminar Adjourn

All

- 5:30 -9:00 pm Evening Activity – tbd

Tuesday, November 15

Executive Finalists

- 6:30 am Breakfast at hotel
- 7:00 am Travel to NOAA Science Center, 1301 East-West Highway, Silver Spring, MD 20910
- 8:00 am Schedule interviews with potential hosts*
- 1:00 pm Begin interviews with potential hosts
- 6:00 pm Interviews end for the day

Legislative Finalists

- 7:30 am Breakfast at hotel
- 9:00 am Travel to the Hill with Ruebn Stemple
- 9:30 am Briefing/discussion with current class
- 11:50 am Lunch on your own
- 1:00 pm Briefing by potential hosts
- 3:30 to 4:30 Schedule interviews with potential hosts*

All

- 6:30-8:30pm Evening Activity – tbd

Wednesday, November 16

All

7-9:00 am Breakfast at hotel

Executive Finalists

8:00 am Continue interviews with potential hosts

-Safe room available 8-5pm

Legislative Finalists

9:00 am Begin interviews with potential hosts

All

6:00 pm Interviews end for the day

6:30-8:30pm Evening activity – tbd

Thursday, November 17

All

7-9:00 am Breakfast at hotel

Executive Finalists

8:00 am Continue interviews with potential hosts

4:00 pm Interviews end

-Safe room available 8-5pm

Legislative Finalists

9:00 am Continue interviews with potential hosts

6:00 pm Interviews end for the day

All

6:30-9:00pm Evening activity – Bar Louie (Chinatown)

701 7th St NW, Washington D.C., DC 20001-3784

Friday, November 18

All

6:30 am Breakfast at hotel (on your own)

Executive Finalists

6:30 am Host Selection Lists due via email to oar.sg.fellows@noaa.gov
7:30 am Travel to NOAA Science Center
8:30 am Arrange office placements - Chelsea, Kola, NSGO staff
12:00 pm Lunch
1:00 pm Obtain signatures on ratification document and discuss new assignments

Legislative Finalists

9:00 am Continue interviewing (in host offices)
11:30 am Interviews End
12:30 pm Host Selection Lists due via email to oar.sg.fellows@noaa.gov
1:30 pm Arrange placements with Chelsea, and Kola (location: tbd)
3:30 pm Obtain signatures and discuss new assignments

All

6:00 pm ALL RATIFICATION documents returned to the National Sea
Grant Office or designated location
6:00-10 pm Evening activity – tbd

*The Program Manager or designee will email each Host office with their schedule for finalists' interviews (Executive before 1:00 pm and Legislative before 5:00 pm). Additional interviews may be requested during the Tuesday through Thursday interview period. Contact Chelsea or Kola to determine Host availability. Finalists will be given an Interview Form for appointments.