

Guidance for February 1, 2011 – January 31, 2012 Annual Report

Due Date: Friday, June 1, 2012

All annual report content will be submitted through the Sea Grant Planning, Implementation, and Evaluation Resources (PIER) system.

The information below provides an outline of the content requested for the 2/2011-1/2012 annual reporting period. Project and funding information can be entered into PIER now. **Annual reports are due June 1, 2012.**

As the second report of the program plan cycle, programs continue to report their information in the context of their program plans. National performance measures and metrics are the same ones programs reported on in 2009 and in 2010 (see below).

If you have any questions about this guidance or if you would like to report a problem with PIER, please email: oar.sg.info-admin@noaa.gov or enter a “Suggestion” in PIER.

Guidance

I. Projects and Partnerships

Continuing projects should already be entered in PIER. Please enter the FY2012 funding information for these projects. Anticipated FY2013 funding can also be entered.

For new projects, you will need to create a new project record and fund record(s) for FY2012 (anticipated FY2013). Instructions for entering projects and fund records can be found in the PIER User Manual (available on the login page or the left navigation bar).

II. Impacts and Accomplishments

Project impacts and/or accomplishments realized since February 1, 2011 from either current or previously-funded projects should be entered into PIER. Impact statements should effectively describe the significant economic, societal and/or environmental benefits. Accomplishment statements are distinct from impact statements in that they describe the key actions, activities, or products resulting from Sea Grant research, extension, education, and communications projects. Impacts and accomplishments need to be linked to at least one project(s) and connected to the program plan by selecting the appropriate state focus area(s) and goal(s). For additional guidance on writing a strong impact, see impact statement guidance: http://www.seagrant.noaa.gov/other/admininfo/documents/guidance/Impact_Guidance.pdf

III. National and State Performance Measures

Programs will be able to report on both national and state program performance measures and objectives in PIER.

The six national performance measures are the same as those reported since 2009. This year, programs will report “2011 Actual” (02/2011 – 01/2012) and “2012 Anticipated” (02/2012 – 01/2013) for each of the national performance measures. Detailed information is needed for the first three measures listed below in bold. The NSGO is required to provide detailed information on all three of these measures to NOAA, Department of Commerce and the Office of Management and Budget.

- The national measures are: **Economic (market and non-market) benefits derived from Sea Grant activities**
- **Number of tools, technologies, and information services that are used by NOAA partners/customers to improve ecosystem-based management**
- **Number of coastal communities that have adopted or implemented hazard resiliency practices to prepare for and respond to/minimize coastal hazardous events**
- Number of fishers, consumers and seafood industry stakeholders who modify their practices using knowledge gained in fisheries sustainability, seafood safety, and the health benefits of seafood
- Number of coastal communities that have adopted or implemented sustainable (economic and environmental) development practices and policies (e.g., land-use planning, working waterfronts, energy efficiency, climate change planning, smart growth measures, green infrastructure) as a result of Sea Grant activities
- Number of coastal communities that have restored degraded ecosystems as a result of Sea Grant activities

Definitions for the national performance measures can be found at:

http://www.seagrant.noaa.gov/other/admininfo/documents/guidance/National_PM_Metrics_Def_2011.pdf

When programs report on state performance measures and objectives; please report actual numbers achieved from 02/2011 – 01/2012. The system has saved and will show what was reported for 2010; programs will need to update this information to account for 2011 data.

IV. National Metrics

Programs should report national metric data through PIER. These metrics remain the same since 2/1/2009 and are listed below. Definitions for the national metrics can be found at:

http://www.seagrant.noaa.gov/other/admininfo/documents/guidance/National_PM_Metrics_Def_2011.pdf

- Leveraged Funds
 - managed by Sea Grant
 - influenced by Sea Grant
- Volunteer Hours
- Sea Grant-Supported Students:
 - Undergraduate
 - MS/MA Graduate
 - PhD Graduate
 - Other Degree Graduate
- Total K-12 Students Reached through Educators
- Total Number of Curricula Developed

- Sea Grant-Sponsored/Organized Meetings, Workshops and Conferences and number of attendees
- Public or Professional Presentations and number of attendees.
- Cumulative Clean Marina Program Certifications
- HACCP—Number of people with new certifications
- Acres of degraded ecosystems restored as a result of Sea Grant activities
- Resource managers who use ecosystem-based approaches in the management of land, water and living resources in ocean, coastal and Great Lakes areas as a result of Sea Grant activities
- Number of pre-proposals and full proposals submitted and number of full proposals funded:
 - # of institutions represented
 - # from home institution
- Number of Full-time Equivalent (FTE):
 - Management / Administration
 - Communications
 - Extension
 - Education
 - Research

The following metrics will be entered by the NSGO:

- Peer Reviewed Journal Articles/Book Chapters (data received from the National Sea Grant Library)
- Communications Products (data received from the National Sea Grant Library)
- Sea Grant Knauss Fellowships
- Sea Grant/NMFS Fellowships (New and Continuing)