

NSGO and NOAA GMD updates (10-16-2010):

1. Guidance for FY 2010 Aquaculture Research Management Proposal, 90-4 for “Future Competitive Applications, and FY 2011 Omnibus Submission
 - a. **Answer:** Due Date – December 1, 2010. Omnibus guidance was sent out October 8, 2010 and can be accessed at: <http://www.seagrant.noaa.gov/other/admininfo/grants.html>

2. **Performance Progress Reports – produce via NIMS (National Information Management System)**
 - a. **Answer:** Guidance on how to generate your progress report from NIMS (in PDF or MS Word formats) is posted online:
http://www.seagrant.noaa.gov/other/admininfo/documents/Generating_Progress_Reports_for_GoL_final.pdf
Or, visit the main page: <http://www.seagrant.noaa.gov/other/admininfo/grants.html> (see Progress Report for Grants Online)

3. **Knauss Fellows Manual and Policies**
 - a. Travel authorization requirements
 - b. Leaving before the end of the award
 - c. Explain how the budget works. \$2,000, \$9,000, \$32000
 - i. particularly the \$2,000 placement week costs (SACs)
 - d. Discuss how programs can work with fellows in advance to get them more Program oriented.
 - e. Do programs have your own manual? ie. NC SG example

4. **Budgets and budget narratives**
 - a. **Answer:** Review Appendix C and D of the omnibus guidance.

5. **Pass Thru funding and mini-grants**
 - a. **Answer:** When negotiating a pass thru project let your program officer know as soon as possible. All pass through projects should be submitted to the NSGO prior to the 15th of May in order to give the NSGO time to review the proposal. The NSGO administrative cost for pass through projects is \$2000 or 1% whichever is higher so please negotiate those costs with the sponsor.

6. **Changing PIs and Universities (relocating)**
 - a. **Answer:** From the perspective of the National Sea Grant Office the best way to handle the movement of a PI to another university is within the grant itself by making a subaward to the PI’s new university. We are aware this may require a small budget change in order to pay the indirect costs on the sub award but the problems of deobligating and reobligating documents outweigh the costs of paying a slightly higher indirect cost.

7. **Defining and tracking Managed by and influenced by leveraged funds (annual reporting)**
 - a. **Answer: Leveraged Funds:** Funds above Sea Grant’s appropriation and associated match. Leveraged funding comes from outside sources and can be of two types:
 1. **Managed** and administered by Sea Grant; or,
 2. **Influenced** by Sea Grant. “Influenced” refers to funding (not administered/managed by Sea Grant) that a state Sea Grant Program uses to accomplish the goals and objectives of its four-year plan.

- An example would be an extension agent who is primarily funded through Land Grant, but is also considered a Sea Grant extension agent. The funding he or she receives (provided the funding is not already included as match on your Sea Grant award) would be leveraged dollars “influenced” by Sea Grant since Land Grant dollars are not managed by Sea Grant. (From the Annual Guidance http://www.seagrant.noaa.gov/other/admininfo/documents/National_Metrics_Definitions.pdf)

8. Program Income

- a. **Answer:** Use of Program Income for non-Federal share is allowed, however please be aware that if there is a shortage of program income and the matching funds have been pledged at the minimum required level that the university would either have to come up with additional match to make up the difference in the loss of program income or refund federal funds.

9. What goes to the Library?

- a. **Answer: Peer-Reviewed Journal Articles, Book Chapters and Communications Products:** The number(s) of peer-reviewed journal articles, book chapters and other publications/products will be collected through the National Sea Grant Library (NSGL). Programs are expected to submit all publications to the NSGL. Please be sure to submit all materials and products for your *entire* program during the annual reporting, including extension agents, communicators, education specialists *and* researchers. To review the types and definitions of publications collected by the NSGL, visit: <http://nsgl.gso.uri.edu/about/pdfs/pubdefinitions.pdf>
(From the Annual Guidance http://www.seagrant.noaa.gov/other/admininfo/documents/National_Metrics_Definitions.pdf)

10. Subcontract vs. subaward:

- a. Subcontract is deemed for the benefit of the recipient not for the benefit of the federally funded project.
- b. Subaward is usually considered for the benefit of the project (not the recipient)

11. Foreign Travel: If it is unknown Foreign Travel, it has to be approved before the trip is taken through Grants Online.

12. Grants Online updates

Answer: In order to get a listing of all unexpended balances and all current final report due dates the recipient should click on the award tab and search for awards. Then click on the second link of any award (Org ID) and the Organizational Profile will come up. Then scroll down to the bottom of the page and there will be a box entitled "Unexpended Balances Report". Click on that and a excel list will come up. Recipients should use this report to verify due dates and draws.

Warning! There is a minimum 2 day delay between ASAP draw downs and the draw showing up in Grants Online.

13. Single Audit Finding Special Award Condition: To satisfy, click ‘satisfy SAC’, upload the appropriate documents and submit.